

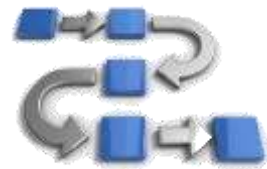
## Business Process Mapping

Formalising Processes to ensure technology usage is maximised



- ? Have you identified Smartsheet as the tool you'd like to use to store and analyse your data?
- ? Are you ready to start creating sheets, reports and dashboards?
- ? Do you know where to start!?

At Smarter Business Processes we are committed to providing excellent quality consultancy to our customers. We know and understand that Smartsheet and other technology is at its most effective when it is used to support a fully defined and documented business process. The question is – *Do you have them?*



### Without a defined process...



1. How do you know which tool to use and when?
2. Do you find people work in silos, all using their own solution in multiple tools, e.g. some use Smartsheet, others use Excel or Project?
3. Are you constantly re-structuring your solutions?
4. Are you using tools without understanding their full workflow and integration capabilities?

### How does Business Process Mapping help?

Smarter Business Processes Consultants want to provide the highest quality services to you, so we ask the question – Do you have defined and documented business processes? Do you know how to define a Process? If not, we offer a 1 or 2 day workshop to help clients identify what they really need their technology to do by helping them to Define the Process that drives the need for them.

Through discussions we identify the 5 core areas of Business Processes; (Inputs, Outputs, Process Control areas, Process Activities and Process Enablers) then using the clients real scenario we help define those 5 core areas and show best practise methods of documenting the process activities (known as Process Modelling).



Recommended documentation provides a clear, defined Map (visual) of the process and a detailed Narrative document (how to) which can then be circulated.\*

Within the Business Process Mapping workshop identifying where Smartsheet can be used is the main aim, resulting in an unambiguous statement of work for our consultants to use to aid the configuration of the toolset. We also identify if PowerBI; Google Docs; MS Office Apps; Accounting Apps or CRM Apps would be better placed to fulfil the requirements of the process and help clients understand and configure the integration of any of these with Smartsheet.

\*SBP can help with Process Modelling Documentation following this workshop if required  
**for further information on how to order this excellent add-on or  
arrange a discussion [click here](#) or email [info@smarterbusinessprocesses.com](mailto:info@smarterbusinessprocesses.com)**

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